

## London Waste and Recycling Board

Minutes of the meeting of the London Waste and Recycling Board held on 25 January 2018 at 10.00am, at London Councils, 59½ Southwark Street, London SE1 OAH

### Part A – Public Session

#### Board Members Present:

Liz Goodwin (Chair)  
Melville Haggard  
Barbara Anderson  
Cllr Bassam Mahfouz  
Cllr Nicholas Paget-Brown  
Shirley Rodrigues  
Cllr Ian Wingfield

Approved at LWARB Board Meeting on 10/05/2018

Signature: .....  
Liz Goodwin, Chair

#### Also Present

Adam Leibowitz, LWARB  
Wayne Hubbard, LWARB  
Stuart Ferguson LWARB  
Clare Ollerenshaw LWARB  
Antony Buchan LWARB  
Ashima Sukhdev, Ellen Macarthur Foundation  
Miranda Schnitger, Ellen Macarthur Foundation  
Andrew Richmond, GLA

#### Apologies

Apologies were received from Cllr Feryal Demirci.

#### Declarations of Interest

Shirley Rodrigues declared an interest in agenda item number 4.

#### Minutes of the Previous Meeting (5 October 2017) – Part A

Part A of the Minutes of the LWARB Board meeting held on 5 October 2017 were approved.

#### 01 Administration and Governance - Written Resolutions (Paper: 25/01/18 – 1)

The Board noted the approval of papers via the written resolution procedure.

- 2017/18 – 3 London Environment Strategy Response
- 2017/18 – 4 LWARB Investment Committee Appointments

#### 02 Chief Operating Officer's Report (Paper: 25/01/18 – 2)

Wayne Hubbard introduced the paper.

#### Staffing

Wayne Hubbard noted recent/immanent the departures of three staff in the Advance London team and thanked them for their contributions and the Board for helping to promote the positions.

### **Meeting with the Minister**

Wayne Hubbard reported that this had been a very useful meeting and that Defra held LWARB in high esteem.. The minister said that her officers would help look for further opportunities for funding. Wayne Hubbard said he had followed up the meeting by writing to officials.

### **Audit Committee Report**

Bassam Mahfouz introduced the paper. No queries were raised.

### **Funding**

Wayne Hubbard sought a steer from the Board on how approval should be sought for applying for external funding.

The Board agreed:

- If the project for which funding is sought is within the scope and time horizon of the current business plan, and the cost to LWARB of any funding (i.e. match funding) is within the Chief Executive's delegated authority, the decision to make an application should be for the Chief Executive to make.
- If the project is within the scope of the current business plan, but reaches beyond its time horizon, approval should be sought from the Board Chair.
- If the project is outside scope of the business plan or significantly outside of the time horizon (eg more than three years beyond the business plan period), approval should be sought from the Board.

### **Office Location**

Wayne Hubbard sought the views of the Board on the possible location of new offices, explaining that the current search was focusing on the broad area between Farringdon and Whitechapel. The Board agreed that this area was appropriate.

### **Decision**

The Board noted the updates presented and agreed the proposal for approval of funding applications detailed above.

## **03 Programme Updates (25/01/18 - 3)**

### **Resource London**

Antony Buchan introduced the paper.

The increase in borough recycling rates in December was noted and Antony Buchan suggested that greater increases were expected in the coming year.

Nicholas Paget-Brown asked whether there was borough contamination data available. Antony Buchan, said that would be difficult to calculate. MRF reject data could be sought but this does not represent all contamination (eg kerbside rejection would not be included). Wayne Hubbard said that at the recent consultation event with waste companies, they seemed content to share contamination data. It was agreed that more work could be done in this area.

### **Food Waste**

Antony Buchan welcomed the fact that Kensington & Chelsea would be starting a food waste trial.

### **Flats**

Antony Buchan reported that Resource London was now working with Peabody and eight boroughs. Shirley Rodrigues asked whether there would be a chance to share results prior to 2019 and suggested including interim reports in the evaluation contract. Antony Buchan said that lessons learnt would be shared as the programme progressed.

Antony Buchan noted that the waste minister is interested in the project and had asked to see some flats recycling projects.

### **TRiFOCAL**

Antony Buchan added that the project had been nominated for a Health and Vitality Award and that Sofia would be using some of the campaign material.

### **Circular London**

Clare Ollerenshaw introduced the paper. Noted that an NDA had recently been signed with a major retailer for the ECAP project (details in the confidential section). LWARB was a finalist in 'the Circulars' in the public sector section, with SITRA from Finland winning. Clare Ollerenshaw said that she would seek feedback from Accenture, the award organisers.

Nicholas Paget-Brown asked whether reuse was being factored into diversion targets. Andrew Richmond said that it was not, but that they were aware of the issue. This can only be easily captured if a local authority is paying credits to an agency.

Clare Ollerenshaw reported that she had met with Ikea who are very interested in circular economy and want to pilot various activities in London. They have chosen London as they can see that London is very active in accelerating the transition to a circular economy.

### **Advance London**

See part B, confidential section.

### **Decision**

The Board noted the updates presented.

### **04 London Plan – LWARB Response (Paper: 25/01/18 – 4)**

Shirley Rodrigues declared an interest in this item as Deputy Mayor of London.

Andrea Crump introduced the paper, explaining that it is a draft for Board approval, prior to submission to the GLA in March.

### **Decision**

That the Board approved both the full and summary versions of the consultation response.

*Note: Shirley Rodrigues abstained from this decision.*

### **05 Update on Ellen MacArthur Foundation's work to date with LWARB**

Wayne Hubbard welcomed Ashima Sukhdev and Miranda Schnitger to the meeting, and they gave a presentation on the EMF's work with LWARB to date (slides attached).

Melville Haggard asked about plastics and work with other government. Ashima Sukhdev said that they had worked with Scottish and Flemish governments and they were having conversations with the Chilean government. County initiatives will be the next focus. Ashima Sukhdev added that EMF had also informed the plastics strategy from the EU.

Liz Goodwin asked about work with other cities. Ashima Sukhdev said they had mostly worked with European and north American cities, including London, Phoenix, Boston, Toronto and Tel Aviv.

Shirley Rodrigues asked about London's competitors and what would be the best direction to ensure maximum uptake of the concept, noting that London had concentrated on plastics. Ashima Sukhdev said that Amsterdam and Paris were clear competitors as they had similar circular economy strategies. Future direction should be informed by research, but the five sectors in the route map are appropriate.

Barbara Anderson asked about the EMF's experience on how fast things can move. Ashima Sukhdev said that they had been working on this for seven years and the concepts were no longer new. The focus now is to amplify and inspire. Wayne Hubbard thought the EMF had done a lot of the ground work and had brought together a range of organisations in the field and that interest was now growing exponentially, and policy and demonstrator development was beginning to catch up.

Bassam Mahfouz asked what EMF thought London could achieve. Ashima Sukhdev thought that progress was likely in plastics and textiles, which aligns with EMF objectives.

Shirley Rodrigues asked whether a standard metric for use across cities and countries was being developed. Ashima Sukhdev said this was a key topic of conversation but it was not for the EMF to lead on developing these, though they would be happy to help.

The Board thanked Ashima Sukhdev and Miranda Schnitger for their presentation and discussion.

## **06 Any Other Business**

Liz Goodwin noted that this would be Nicholas Paget-Brown's last meeting as he was standing down at the forthcoming elections and thanked him for his contributions.

Nicholas Paget-Brown said that he had enjoyed his time on the Board and had found it very interesting. He felt that the Grenfell fire had been the biggest disaster since the war.

## **Date of Next Meeting**

10 May 2018



# ELLEN MACARTHUR FOUNDATION

Update on Ellen MacArthur Foundation's work to date with LWARB and discussion on future plans

LWARB Board Meeting  
25<sup>th</sup> January, 2018

## Business & Government

Catalysing circular activities across the global economy

## Insight & Analysis

Providing robust evidence about the benefits of the circular economy transition

## Systemic Initiatives

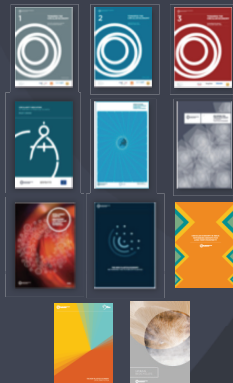
Transforming key material flows to scale the circular economy globally

## Education

Inspiring learners to re-think the future through the circular economy framework

## Communication

Engaging a global audience around the circular economy



NEW PLASTICS ECONOMY



CIRCULAR FIBRES INITIATIVE



CIRCULATE



A global community with local relevance  
 20+ companies with significant presence in London



# Foundation supporting the development of LWARB's lead circular economy initiatives

## Circular London



Full review of **Circular Economy Route Map** by Foundation team

Ongoing support to the **Innovation & Collaboration Hub**

## Advance London

- Connections to **CE100 network**
- **Letter of support** (ERDF funding)
- **Knowledge sharing** with other members on SME programme development
- Team **capacity building** (Train the Trainer)
- **London-based SMEs** engaged in CE100 network
- **Emerging Innovator programme** hold for one London based SME



# ... and supporting the development of additional initiatives

**Old Oak Common & Park Royal:** Developing and running a simulation exercise with the CE100 to gather input from experts and colleagues



**CirCE Project:** Interreg project with three other members of our network, leveraging Toolkit for Policymaker methodologies, with ongoing advisory and dissemination support provided by the Foundation



# London engaged in global initiatives across the Foundation & the network



London a participating organisation, influencing Plastics pillar of London Route Map...



London a lead city for a collection demonstration project...



Best practices exchange with the global cities e.g. Vancouver on deconstruction policy...

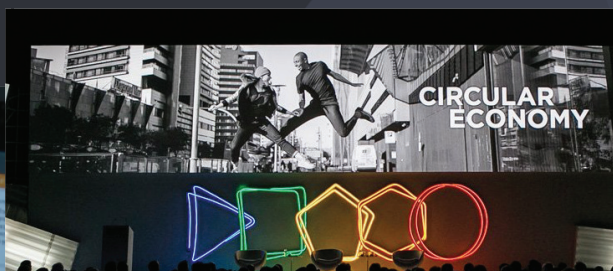


London showcasing the Olympic Park to developing a Circular Neighbourhood...



Inspiration towards action, with borough involvement and senior-level engagement and buy-in...

# Amplifying London's Story



## 2015 to 2017

- 1** London acts as a key influencer in our network
- 2** London as a thought-partner of the Foundation, informing and challenging our thinking on the circular economy in cities
- 3** London as a prime player in leading the circular economy transition



# Future Plans for Collaboration: 2018 Focus Areas

## London's Innovation & Collaboration Hub



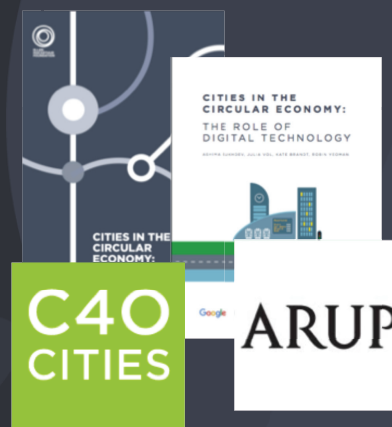
- **Facilitate introductions and connections** to London-based stakeholders, specifically corporates
- **Support shaping of challenges** for the Innovation hub, especially along key aligned themes i.e. Plastics, Built Environment
- **Support dissemination and communication** of work begin done in the Hub
- Explore how Collaboration Hub efforts can dovetail into Foundation strategic initiatives

# Future Plans for Collaboration: 2018 Focus Areas

## Circular Fibres Initiative: Demonstration Projects



## Research & Thought Leadership: Inc. Cities research, Policy capacity





# ELLEN MACARTHUR FOUNDATION

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