

AC 16/06/22 - 8 HR Update

---

<b>Audit committee</b>		AC 16/06/22 - 8
HR Update		
<b>Report by</b>	Jo Rogers	
<b>Job Title</b>	Director of Operations & Governance	
<b>Date of decision</b>	Audit Committee Meeting 16/06/22	

**Summary**

This paper presents an update on staff changes since the previous meeting and planned recruitment activity.

**Recommendation**

The committee is recommended to:

- Note the updates presented;

<b>Originating Officer</b>	Jo Rogers
<b>Contact details</b>	Jo.Rogers@relondon.gov.uk

## Report

### **Staff turnover**

Since the last meeting of the Committee on 17 March 2022, the following staff changes have been confirmed.

#### *Leavers*

- Financial Controller
- Communications and Campaigns Lead, Communications Team
- Business Engagement Co-ordinator, Business Transformation Team.
- Senior Advisor, Local Authority Support

#### *Starters*

- Business Engagement Lead, Business Transformation, (fixed term, maternity cover)
- Online Community Manager, Business Transformation (fixed term, new position)
- Built Environment Advisor, CIRCuIT (fixed term, new position)

#### *Recruitment*

Recruitment is underway for the following positions:

- Senior Advisor, Local Authority Support
- Advisor, Local Authority Support
- Strategic Advisor, Local Authority Support
- Financial Controller, Central Team
- Senior Business Advisor, Business Transformation

At the time of drafting this paper, offers of employment have been made for all of these positions but are yet to be formally confirmed. An update will be provided at the meeting.

#### *Other Changes*

As flagged up at the last meeting of the Committee, Ingrina Shieh has now left ReLondon and Andrea Charlson has taken up the role of Commercial Manager and Built Environment Lead. Rather than fill the vacated CIRCuIT roles on a like-for-like basis, a Project Manager has been appointed alongside a part-time Built Environment Advisor. The vacant position of CIRCuIT Project Co-ordinator has been deleted with the tasks shared between the Project Manager and the BTT co-ordinator.



AC 16/06/22 - 8 HR Update

---

<b>Appendix</b>
-----------------

Appendix 1: Staff structure chart
-----------------------------------



Chief Executive Officer  
Wayne Hubbard

Strategic Finance Support  
(External)

HR Operational & Strategic Support  
(External)

Head of Programme  
Business Transformation & Sector Support  
Pauline Metivier

Head of Programme –  
Local Authority Support  
Antony Buchan

Head of  
Communications & Behaviour Change  
Ali Moore

Director of Operations  
and Governance  
Jo Rogers

Business Transformation Manager  
Lamia Sbiti

Advisor – Circular Economy  
Rachel Shairp

Commercial Manager and Built Environment Lead  
Andrea Charlson

Senior Advisor  
Cathy Cook

Communications and Campaigns Lead  
VACANT

Corporate Communications Lead  
Cecilia Law

Governance & PM Lead  
Adam Leibowitz

Fundraising Lead  
Rohit Badwhar

Finance Controller  
VACANT

Senior Business Advisor  
VACANT

Senior Advisor – CE Analytics & Knowledge  
Sarah Malone

Senior Advisor Circular Economy  
Doug Simpson

Project Manager  
Tessa Devreese

Senior Advisor  
VACANT

Communications and Campaigns Lead  
Rebecca Child

Corporate Communications Executive  
Georgina Eldridge

HR & Project Delivery Executive  
Berthe Biyak

Finance Admin Executive  
Ade Layole

Circular Economy Advisor  
Graeme English

Research Assistant  
Rachel Singer

Digital Product Manager  
Lalenya Maroulakis

Built Environment Advisor  
Colin Rose

Strategic Advisor  
VACANT

Communications and Campaigns Executive  
Elizabeth Woods

Food Wave Campaign Lead  
Arielle Vetro

Business Advisor  
Lara Pohl-Martell

Advisor  
VACANT

Senior Business Advisor  
Jean Billiant

Project Coordinator  
Amy Casey

Project Manager  
Sarah Beaton

Project Coordinator  
Liz Horsfield

Business Engagement Coordinator  
VACANT

Business Engagement Lead  
Mafalda Oliveira\*

Project Co-ordinator  
Hilda Alinda

Fixed term positions  
(interns & temps not included)

\* Maternity cover