

ReLondon Board Meeting Minutes

Minutes of the meeting of the ReLondon Board (London Waste and Recycling Board) held on 24 March 2022 12.00, at: The White Collar Factory, 1 Old Street Yard, London EC1yY 8AF and remotely via Zoom.

Board Members Present

Liz Goodwin (Chair)
Cllr Guy Senior
Cllr Claire Holland
Cllr Krupa Sheth
Shirley Rodrigues
Joe Murphy
Chantelle Nicholson

Approved at ReLondon Board Meeting on 30 June 2022

Signature:
Liz Goodwin, Chair

Also Present

Wayne Hubbard (ReLondon)
Adam Leibowitz (ReLondon)
Sharif Rivera (ReLondon)
Pauline Metivier (ReLondon)
Ali Moore (ReLondon)
Antony Buchan (ReLondon)
Jo Rogers (ReLondon)
Andrew Dunwoody (GLA)

Welcome

Apologies

Apologies were received Cllr Nesil Caliskan.

Declarations of interest

No interests were declared over and above those previously recorded in the Board's standing register of interests.

Minutes of the previous meetings

Minutes of the meeting held on 25 November 2021 were approved.

01 Chief Executive Officer's Report (24/03/2022 - 1)

WH introduced the paper, and in addition reported (1) that Beverly Simonson had handed in her notice and would be leaving in May, and (2) that Pauline Metivier was currently on sick leave and was likely to be absent for a significant period of time. Internal arrangements have been made to cover for Pauline's absence, with Lamia

Sbiti and Andrea Charlson 'acting up' to cover some of her responsibilities, as well as other members of the SMT taking on some additional responsibilities.

The relatively high turn-over of staff in recent months was noted, though it was acknowledged that there is no evidence that this is dissimilar to the situation for many other employers at the present time.

The Board noted the updates presented in the paper.

02 Business plan, budget, and delivery plan 2022-23 (24/03/22 – 2)

WH introduced the paper and added that, in addition, ReLondon had been asked to participate in consortium bid for a Horizon 2020 project to develop digital solutions which will increase preparedness to tackle the circular economy and climate change in public services. If successful, ReLondon will be involved the development of two core digital platforms: a 'circular city platform' to help local authorities define, track and implement their circular economy strategy, and a 'circular market platform' to facilitate circular opportunities. If the bid is successful, as the timeline of the proposal will be beyond the timescale of the current ReLondon business plan, this will require formal approval by the Board.

The Board:

- Noted 2020-25 Business Plan would not be amended and remains the ReLondon Business Plan for the period 2022-23.
- Approved the proposed 2022-23 Budget as presented, noting there may be some non-significant amendments arising due to accruals from 2021-22.
- Approved the 2022-23 Delivery Plan (Appendix 3).

03 Circular Economy Week

AM gave a presentation on preparations for Circular Economy Week 2022 (slides available on request).

The Board queried the costs of the week, which AM confirmed to be £40k plus staff time. AM explained that sponsors were being sought but she was not confident a lead sponsor would be secured.

04 Programmes Updates (25/11/21 - 3)

The Board noted the updates presented in the paper.

Following a discussion of about the focus of the various communication campaigns and their impact, WH proposed that a general review of all communications activities would be undertaken.

05 Any Other Business

None

Part B Confidential business

04B Programmes Update (Part B) (25/11/21-4B)

Part B of the paper was noted.