



## **London's packaging footprint: An analysis of packaging material flows, emissions and levers for climate action in London**

**Reference: 2023/24 – 10**

### **Questions & Answers**

**1. Please confirm that references to 'plastics' and 'a focus on plastics' means plastic packaging (i.e. that non-packaging plastics are out of scope for this research)?**

We confirm that the scope of this work is on packaging and, as such, excludes non-packaging plastics. The scope should at least cover B2C plastic packaging, but ReLondon is keen to explore broader scopes as much as possible, including B2B packaging and other materials (glass, aluminium, paper...) if data is available.

**2. Please confirm that the public-facing report (including the Sankey, ReLondon logos, Infographics, graphics etc) is to be designed by the team delivering the project to ReLondon's branding specifications?**

The delivery of the final design and layout of the public-facing report is not included in this invitation to tender. ReLondon will organise separately and later during the project the design process. As such, the submissions to this invitation to tender should not include design-related costs.

**3. Does 'in-house' delivery includes delivery by a project team that is comprised of staff from different businesses? (We wish to lead the delivery with expert support from another business)**

Consortia bids and proposals including external expert support would be welcomed for this tender. However, there would need to be a single point of contact for ReLondon, including on project management, invoicing, and general communications.

**4. Is the ReLondon (2023) report referenced in the bid document available? The footnote names this paper as 'Estimates of household waste composition for London, ReLondon 2023' but it could not be found on ReLondon's website.**

ReLondon carried out a pan-London household waste composition analysis in 2023 and a report detailing the results of this work will be published later this year. In addition, ReLondon will make all data it owns and necessary to the project available to the selected contractor, even if this data might not be publicly available.



**5. Are ReLondon's relevant internal data, and list of external work and targets at a London/UK level (referenced in Section 5 Stage 1 bullet 2 of the bid document) available at the bid stage?**

ReLondon is currently conducting internal work and desk research to gather relevant data for this work. As such, an exhaustive list of relevant existing data is not available at that stage yet. However, bidders are invited to look at the following resources that might be useful:

- [Reducing single-use plastic consumption - A review of action and opportunities for London](#), ReLondon (May 2021)
- [Market situation report 2021 – Plastic packaging](#), WRAP (2021)
- [Compositional analysis of Local Authority collected and nonLocal Authority collected non-household municipal waste \(England\)](#), WRAP (2020)
- [Plastic Packaging – Shedding Light on the UK](#), Eunomia (2018)

**6. Will full details of the analytical frameworks developed by ReLondon to assess London's food footprint in 2021 and London's fashion footprint in 2023 be made available at the bid stage?**

Technical reports produced by our analytical partners for the two reports will be shared at a later stage with the selected partner that will conduct the packaging mass flow analysis. At this stage, information included in both reports about the framework used (Section 2 – approach) might be useful. It is important to note that the frameworks used provided a system-wide overview of a sector's supply chain and examined how resources are produced, processed, consumed, and disposed of within the system. These approaches provided estimates of the quantities of materials that flow through, and the waste and loss that is generated at key points across London, from production to consumption and end-of-life management. These frameworks also included a carbon footprint assessment of these flows, taking a consumption-based emissions approach.

**7. In the invitation to the tender, it is mentioned 'ReLondon to request removal and replacement of any Key personnel from the service if their performance is deemed unsatisfactory'. Would consideration be given to addressing early any concern at periodical project performance review for appropriate remedy whilst preserving ReLondon right to exercise this discretion?**

It is expected that ReLondon will meet regularly with the analytical partner throughout the project. Any performance concern will be mentioned during these regular catch-up, or ad-hoc meetings if necessary. If ReLondon wishes to request a removal and replacement of any key personnel from the contractor's team, enough notice will be given to the analytical partner to plan and manage this change, in line with timelines that will be agreed upon between the two parties.